Present: Board Members: Patricia Bambridge, Tim Seyfarth. Via speaker phone, Glenn Dickenson, Link Paffenbarger. Absent: Mark Brown. Also present were Clif Sawyer of the Budget & Finance Committee, Controller Nancy Klinger, Executive Director Jim Welch, Michael Underwood of Paramount Landscaping and homeowner Jason Boelke with Misty Mollmann and Rick Shane.

Call to Order: With quorum requirements met, Link Paffenbarger called the meeting to order at 6:00 p.m. Link Paffenbarger moved that one of the board members present in the office conduct the meeting, Patricia Bambridge seconded with Tim Seyfarth accepting. Motion passed 4-0.

Approval of Prior Minutes:

Patricia Bambridge moved, Glenn Dickenson seconded to approve the November 2015, minutes as presented. Motion carried 4-0.

Homeowners/Other Comments:

Homeowner Jason Boelke questioned the letters he has received from the MPR office requesting him to submit an architectural request form for exterior work he completed. He also has more work to be done to resolve a drainage issue on the side of his home. Jim Welch will meet and work with Jason Boelke to ensure all documentation is complete prior to submitting it to the architectural review committee. He agreed to work directly with Jim Welch.

RV Gate Request - Resubmittal: After discussion, Tim Seyfarth moved, Patricia Bambridge seconded to table the RV gate variance request. Jim Welch to contact homeowner to submit an architectural request form for architectural committee review. Motion carried 4-0.

Committee Reports:

Landscaping Committee:

Michael Underwood gave an overview of landscape activities for the past month including; they are in the process of cutting back all the sage bushes and some tree stakes were vandalized and had to be replaced.

Budget and Finance Committee:

Financial Statements:

Patricia Bambridge moved, Tim Seyfarth seconded to accept the committee’s recommendations and approve the November 2015 and December 2015 financial statements as presented. Motion carried 4-0.

CD Investments:

Patricia Bambridge moved, Tim Seyfarth seconded to accept the committee’s recommendations and approve the investments as follows:

- Invest $400,000 (4 at $100,000 each) in operating funds with CAB-CDARS for 13 weeks.
- Invest $50,000 in operating funds with Schwab in a 1-year CD.
- Invest $54,000 in reserve funds with Schwab in a 2-year CD.
- Invest $100,000 in reserve funds with CAB-CDARS in a 3-year CD.
Up to a 36 month period may also be utilized if rates become more favorable in an effort to keep the investment ladder adequately funded and allowing Nancy Klinger to use the best available rates and terms. Due consideration will be given to keeping the money in a money market account if the rates are equal or better than the CD rates.

Architectural Review Committee (ARC)

There were no questions or comments regarding the ARC.

Executive Directors Report of Completed and Pending Projects:

Recreation Center Winter Inspections:
Annual maintenance inspections are being conducted now to assess any work that needs to be done at each of the recreation center pools and pool areas prior to swimming season.

Pickleball Court Updates:
Lines have been painted and portable nets are up on one of the tennis courts at Recreation Center 1.

Parking Lot Seal Coating:
Approved by the board and scheduled with ACE Asphalt for March 2016.

New Rules for Tennis Court Signage:
Signage for the tennis courts was updated with new rules based on board input. Patricia moved, Tim Seyfarth seconded to accept new rules for the signs and for Jim Welch to order the new signs. Motion passed 4-0.

Tennis Court Camera(s):
Board member, Tim Seyfarth, submitted two proposals from AnozirA Security to install video cameras at the recreation centers to monitor the tennis courts. Tim disclosed that the owner of the company is a neighbor and friend and he would abstain from any decisions made.

After discussion, Patricia Bambridge moved, Link Paffenbarger seconded, to accept the proposal to install video security cameras at all 3 recreation centers in the amount of $1,787. Motion passed 3-0. Abstained: Tim Seyfarth.

MPRHOA Property Insurance Renewal:
Jim Welch presented the association insurance renewal proposal from The Mahoney Group. Patricia Bambridge moved, Link Paffenbarger seconded to accept the new policy quote. Motion carried 4-0.

Link Paffenbarger stated some insurance companies will rekey pools/tennis courts for free to help limit access to members only and keep vandalism down. He asked Jim Welch to contact the Mahoney Group to see if they offer this service at no charge.

Community Manager’s Report:
There were no questions on the manager’s reports.

Comments from Board Members:
Link Paffenbarger stated that it was time to start asking for proposals to convert recreation center 2 tennis courts to post tension courts. Jim Welch and Link Paffenbarger will work together to develop specifications for this project.

Adjournment: With no further business to discuss or questions regarding the community, Patricia Bambridge moved, Glenn Dickenson seconded to adjourn the meeting at 6:40 p.m. Motion carried 4-0.

Nancy Klinger, Acting Secretary, by approval of the Board, submitted January 26, 2016